



FORM C-I

Electrical Contractors Provisional Registration Form

Particulars of applicant

Surname:	
Name:	
ID / Social Security No.:	
Business Name:	
Business Address:	
Business TIN:	
Telephone No.:	
Email:	

Indicate your business structure (check one):

- Sole Proprietorship Partnership Company Corporation

Indicate your contractor category under the NPA system (check one):

- Class A Class B Class C

Details of your current license under the NPA system

License No.:			
License Issue Date:		License Due Date	



Details of your current Master Electrician (can be the same as the applicant for sole proprietorship or partnership)

Full Name:	
Address:	
Telephone No.:	

I/We hereby apply to be **registered** as an approved Electrical Contractor to carry out electrical wiring and installations based on the license currently held from the Electricity Distribution and Supply Authority (EDSA) for the category stated above for a period not exceeding 31st December 2017.

I promise to comply with:

- a. Local Wiring Rules relating to Electricity, Light and Power Rules (Cap. 166 Vol. 7 of the Laws of Sierra Leone);
- b. BS 7671 17th Edition of the IEE Wiring Regulation.
- c. BS 7430 Code of Practice for Earthing.
- d. BS 6651 Code of Practice for Lightning Protection

I understand that this registration is in view to secure a full License from the SLEWRC after the necessary regulations are in place.

<u>For Official Use Only</u>		
Recommended for Registration by:		
Effective Date (DD/MM/YY)	Expiration Date (DD/MM/YY)	
Registration No.:		
Issue Date (DD/MM/YY):	Processor:	Payment reference(s):

If there are any questions, please contact the SLEWRC on the address above



Instructions for Completing the Application for Electrical Contractors Provisional Registration

The SLEWRC advises that all items be submitted as a complete package or the SLEWRC will find it difficult to process the application in the best timeframe. The business name must be *exactly the same on all documents*.

A complete **Electrical Contractors Registration Form** includes:

1. The Registration Form must be filled out *completely* including:

- a. **Taxpayers Identification Number (TIN):** Issued by the National Revenue Authority (NRA). You will also need this number to obtain a full license.
- b. **Legal Status:** If not a sole proprietor or partnership, must be registered with the Corporate Affairs Commission (CAC).

(Sole proprietorship and partnerships should register with the Office of the Registrar General (ORG) while companies or corporations should register with the Corporate Affairs Commission (CAC))

2. **Designated Chief Engineer or Master Electrician:** Only one chief engineer / master electrician can be *assigned* to the business at a time. The one chief engineer / master electrician must either be an owner/proprietor or a supervisory employee who agrees to perform the duties of the administrator/master.